

NEW HAMPSHIRE STATE COUNCIL ON THE ARTS  
Traditional Arts Apprenticeship Grant Application Form



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**FY 04/05 APPLICATION DEADLINE: Friday, April 23, 2004**

**PLEASE TYPE YOUR RESPONSES OR PRINT VERY CLEARLY**

MASTER ARTIST REQUEST \$ \_\_\_\_\_  
+ APPRENTICE REQUEST \$ \_\_\_\_\_ = Combined Total Request: \$ \_\_\_\_\_

**PROJECT DATES:** Starting Date: \_\_\_\_\_ (no earlier than August 1, 2004)  
Ending Date: \_\_\_\_\_ (no later than June 30, 2005)

**1. MASTER ARTIST INFORMATION**

Master Artist Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/Town: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
Ethnic/ Cultural Background: \_\_\_\_\_

**2. APPRENTICE INFORMATION**

Apprentice Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/Town: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
Ethnic/ Cultural Background: \_\_\_\_\_

**3. PROJECT TITLE**

The traditional art form to be taught: \_\_\_\_\_

**4. CERTIFICATION**

I hereby certify that the foregoing statements are true and complete to the best of my knowledge.

\_\_\_\_\_  
*Signature – Master Artist*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature – Apprentice*

\_\_\_\_\_  
*Date*

**5. FOR OFFICE USE ONLY**

FY: 02 Activity Type: \_\_\_\_\_ AIE%: \_\_\_\_\_ App. #: \_\_\_\_\_  
Arts Discipline: \_\_\_\_\_ Race/Ethnicity: \_\_\_\_\_ International Activity: \_\_\_\_\_

**MASTER ARTIST: PLEASE ANSWER QUESTIONS #6 THROUGH #11**

**ATTACH ADDITIONAL SHEETS IF NEEDED**

- 6) Please describe the traditional art form you want to teach and explain why you feel it is an important traditional art form to preserve.
- 7) Explain how you learned the traditional art form you want to teach, who taught you, and how long you have been actively involved in it.
- 8) What is your skill level in the tradition you want to teach? Please list any recognition awards or certificates of appreciation that you have received for your work in the community

- 9) Have you had any experience teaching this tradition to others? \_\_\_\_yes \_\_\_\_no  
If yes, please list any other apprentices you have trained or workshops, demonstrations, or lectures you have given.

- 10) Why do you want to preserve this tradition and teach this particular apprentice?

*As explained in the guidelines, a master artist may apply for funding for a maximum of two consecutive years with the same apprentice and then should wait one year before applying again. Exceptions to this policy are evaluated on a case-by-case basis.*

- 11) Have you been funded for a State Arts Council Traditional Arts Apprenticeship grant with this same apprentice before?

\_\_\_\_\_ No (If no, skip to question #12)

\_\_\_\_\_ Yes If yes, please circle the year/s you were funded: 2001 2002 2003  
and explain why you need continued support from the NH State Council on the Arts.

**APPRENTICE: PLEASE ANSWER QUESTIONS #12 THROUGH #17**  
**ATTACH ADDITIONAL SHEETS IF NEEDED**

12) Please explain how you first became interested in the tradition you want to study.

13) What is your current skill level in the traditional art form that you want to study?

14) Why do you want to participate in this Apprenticeship and work with this particular master artist?

15) Explain how you plan to preserve this tradition and share it with others after you have completed your Apprenticeship.

16) Are you related to the master artist?

\_\_\_\_\_ no (If no, skip to question #17)

\_\_\_\_\_ yes If yes, how?

Please explain why you need a State Arts Council grant in order to study this traditional art form.

*As explained in the guidelines, apprentices may apply for funding for a maximum of 2 consecutive years with the same master artist and should wait one year before applying again. Exceptions to this policy will be evaluated on a case-by-case basis.*

17) Have you been funded for a State Arts Council Traditional Arts Apprenticeship with the same master artist?

\_\_\_\_\_ No (If no, skip to question #18)

\_\_\_\_\_ Yes If yes, circle the year/s you were funded: 2001 2002 2003

and explain why you need continued support from the NH State Council on the Arts.

**MASTER ARTIST & APPRENTICE:****PLEASE WORK ON QUESTIONS #18 TO #23 TOGETHER****ATTACH ADDITIONAL SHEETS IF NEEDED**

18) Project Plan: Please give a detailed outline of what you plan to cover during the Apprenticeship. Be as specific as possible. Include the skills, techniques, processes, materials, etc. you plan to work on. For craftspersons, list the craft items you plan to complete. For musicians or dancers, list the musical or dance pieces that you plan to cover.

19) What skill level is the apprentice expected to achieve by the end of the Apprenticeship?

20) **COMMUNITY PRESENTATION:** Each master and apprentice team is required to give a community presentation within six months of the completion of the Apprenticeship. This can be at a local library, school, fair, gallery, or community event. What type of community presentation do you plan to give?

- 21) **PROPOSED MEETING SCHEDULE:** A Traditional Arts Apprenticeship is a period of intensive study that should involve a minimum of 80-98 hours of contact time over an 6-10 month period. The length of time may vary depending on the difficulty of the art form and the experience level of the apprentice.

Total Number of Months: \_\_\_\_\_  
 # Meetings per month X \_\_\_\_\_  
 = \_\_\_\_\_

Total number of meetings  
*(Use this to calculate mileage request 22-C)*

Hours per each meeting X \_\_\_\_\_  
 = \_\_\_\_\_

Total number of hours for proposed Apprenticeship  
*(Should not exceed 98 hours.  
 Use this to calculate master artist fees 22-A)*

- 22) **PROPOSED BUDGET:** There are two sections of this budget—one for the master artist and one for the apprentice. The maximum combined request for master artist + apprentice is \$3,000. Within this, the maximum request for a master artist is \$2,450. Please calculate your request below:

### **MASTER ARTIST:**

A. **MASTER ARTIST FEES:**

\_\_\_\_\_ Hours x \$25 per hour → \$ \_\_\_\_\_ (A)

**SUPPLIES:** If it is necessary to purchase supplies or materials for the Apprenticeship, please list them and the estimated costs. It is preferred that the materials be consumable supplies such as dyes, fabrics, leather, guitar strings, audio cassette tapes, wood, etc.

Master Artist Item/s	Cost

**MASTER ARTIST SUPPLIES** → \$ \_\_\_\_\_ (B)

C. **MASTER ARTIST MILEAGE:**

Round Trip From: \_\_\_\_\_ To: \_\_\_\_\_

# of Miles per round trip: \_\_\_\_\_

# of Meetings: X \_\_\_\_\_

Equals Total # of Miles \_\_\_\_\_

X \$ .32 per mile

**MASTER ARTIST MILEAGE REQUEST** → \$ \_\_\_\_\_ (C)

D. **OTHER EXPENSES** (Please Specify): \_\_\_\_\_ → \$ \_\_\_\_\_ (D)

E. **TOTAL MASTER ARTIST REQUEST** → ..... \$ \_\_\_\_\_ (E)  
 (Total should be no more than \$2,450)

## **APPRENTICE:**

**F. SUPPLIES:** If it is necessary to purchase supplies or materials for the Apprenticeship, please list them and the estimated costs. We prefer that the materials be consumable supplies such as dyes, fabrics, leather, guitar strings, audio cassette tapes, wood, etc. If tools are needed for the apprentice to work with, these can be included in the budget and will remain with the apprentice at the end of the project.

Apprentice Item/s	Cost

APPRENTICE SUPPLY REQUEST → \$ \_\_\_\_\_ (F)

**G. APPRENTICE MILEAGE:** .

Round Trip From: \_\_\_\_\_ To: \_\_\_\_\_

# of Miles per round trip: \_\_\_\_\_

# of Meetings: X \_\_\_\_\_

Equals Total # of Miles \_\_\_\_\_

X \$.32 per mile

APPRENTICE MILEAGE REQUEST → \$ \_\_\_\_\_ (G)

**H. OTHER EXPENSES** (Please Specify): \_\_\_\_\_ → \$ \_\_\_\_\_ (H)

**I. TOTAL APPRENTICE REQUEST** → ..... \$                      (I)

**J. TOTAL MASTER ARTIST REQUEST** → ..... \$ \_\_\_\_\_

**PLUS TOTAL APPRENTICE REQUEST** → ..... + \$ \_\_\_\_\_

**COMBINED TOTAL REQUEST** \$                       
(No more than \$3,000)

## **23) SUPPORT MATERIALS:**

Include at least **TWO** letters of support for **BOTH** the master artist and the apprentice.

- Letters for the master artist should speak to the community's recognition of the artistic excellence of the artist and the importance of the tradition within the community.
- Letters for the apprentice should speak to dedication and commitment of the apprentice and the sincerity of his or her intent to pass on the tradition to others.



Include photographs, audio-tapes, and/or video-tapes (which ever is most appropriate) for **BOTH** the master artist and apprentice.

- Samples should illustrate the level of artistic maturity and achievement of the master artist
- Samples should illustrate the level of experience of the apprentice.

**PREPARING YOUR SUPPORT MATERIALS:** Please **LABEL** all items!

**SUPPORT LETTERS** can be attached to the application form **or** mailed directly to the Arts Council's Traditional Arts Office. If the support letters are being mailed separately, please make sure the artists full name and art form appears in the content of the letter.

**PHOTOGRAPHS** should be mounted on photo album pages and identified with a caption or labels explaining whose work is featured, the approximate size of the work (for a craft), or the location of the performance (for music & dance).

**COLOR SLIDES** should be submitted in a slide sheet with no more than 20 slides featuring the work of the Master artist and 20 slides featuring the work of the apprentice.

**AUDIO-TAPES** should include one musical selection of approximately 3-10 minutes featuring the Master artist and another selection featuring the apprentice. Please identify each performance with a brief announcement.

**VIDEO-TAPES** should include a 3-10 minute performance of the Master artist and of the apprentice. If more than one individual is featured in the videotape, please provide a sheet explaining how to identify the Master artist or apprentice. Please cue up the videotape to the section to be viewed by the panel.

**ORIGINAL ARTWORK** such as a quilt, basket, or wood carving, etc. may be submitted but the State Arts Council cannot assume responsibility for the loss, damage, or return shipping of these items. When submitting original work, please pack it in a suitable box and label both the item and the box. Applicants will be notified when the item/s can be picked up.

**CIRCLE** the type of support materials you are including in this application.

**MASTER ARTIST:**    Photographs    Color Slides    Audio Tapes

Video Tapes    Support Letters

Other: (please specify) \_\_\_\_\_

**APPRENTICE :**    Photographs    Color Slides    Audio Tapes

Video Tapes    Support Letters

Other: (please specify) \_\_\_\_\_

***Note: If apprentice is under 16 years of age, a parent or guardian must sign below.***

I agree to provide necessary assistance to the apprentice named above in support of the proposed Traditional Arts Apprenticeship outlined in this application.

\_\_\_\_\_  
*Signature of Parent or Guardian*

\_\_\_\_\_  
*Date*